



10212 E 9TH AVE
SPOKANE VALLEY, WA 99206
509-924-9131
www.valleychristianschool.org

TEACHER APPLICATION

Your interest in Valley Christian School is appreciated. We invite you to fill out this comprehensive application and return it to our school office. If an opening occurs for which it appears you may qualify, we will request that you have your placement file forwarded to our office. We may also contact your references. If we have continued interest in your candidacy, we will contact you to arrange for a personal interview.

We realize that the key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models. (Luke 6:40)

We look forward to receiving your application. Thank you for your interest in the ministry of Valley Christian. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

A. Applicant's Name and Address

Full name: _____

Application date ____/____/____ Date available ____/____/____

Present address _____ City _____ State ____ Zip ____

Length of time at this address _____

Permanent address and phone number is different than present address:

_____ City _____ State ____ Zip ____

Phone: Day (____) _____ Evening (____) _____

Best time to call you: _____ Email Address _____

- ◆ On the reverse side please list any additional addresses where you have resided at any time during the past five years.

B. Position Desired

Please indicate 1, 2, 3 choice in the parenthesis. Then to the right please indicate the grade or subject in order of preference:

(____) Kindergarten _____

(____) Elementary _____

(____) Junior High _____

(____) High School _____

Full time _____ Part time _____ Substitute _____

How did you learn about the position for which you are applying?

Special Abilities: Please list activities or sports which you would be capable of and be willing to direct, sponsor, advise or coach. (Indicate grade or ability levels.)

Future Plans: What would you like to be doing five years from now?

C. Christian Background

- ◆ In your own handwriting on a separate paper briefly give your Christian testimony.

Bible: Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct?

Yes _____ No _____ Signature _____

CHRISTIAN LIVING/ROLE MODEL:

As a teacher at Valley Christian School I agree I live a life that is honoring to God and will not be a stumbling block to my students, avoiding substance abuse, tobacco, cannabis and profane language. As a follower of Christ, I am not engaging in and commit to not engage in inappropriate sexual conduct. Inappropriate includes, but is not limited to, such behaviors as the following: heterosexual activity outside of marriage, homosexual or lesbian sexual activity, sexual harassment, sexual abuse or improprieties toward minors as defined by Scripture and federal or state law.

All employees of Valley Christian School must demonstrate a consistent role modeling of biblical morality and family living.

I can agree to the Christian Living/Role Model expectations as a teacher at Valley Christian School.

Signature_____

STATEMENT OF FAITH: Please carefully read our Statement of Faith and indicate below your degree of support.

We believe that the Bible is the inspired, infallible, inerrant Word of God and is the only rule for faith and practice.

We believe in one God who exists in three persons: The Father, Son and the Holy Spirit and that these three are co-equal, co-eternal and co-essential.

We believe that Jesus Christ is God incarnate, born of a virgin, lived a sinless life, died on the cross for the sins of the world, buried and rose again. We believe that He is ascended and is seated at the Father's right hand where He now intercedes for all true believers.

We believe the Holy Spirit is come to convict the world of sin; that he comes to teach and guide believers into all truth; that He indwells every true believer in Christ; that He wants to fill, control and empower each believer for service; that all who believe in Christ are baptized by the Holy Spirit into the church, the body of Christ.

We believe that man was created in the image of God, but in Adam's fall, every person is a sinner both by birth and by practice. We believe that every person must be born again in order to be forgiven of his sin and saved from eternal separation from God.

We believe that salvation is by grace through faith apart from works and that this faith is personally to be in Christ's substitutionary death on our behalf.

We believe that the privilege and responsibility of every Christian is to grow into spiritual maturity through obedience to the Word of God and the indwelling Holy Spirit.

We believe that the true church is one body composed of all believers, with Jesus Christ as head.

A complete doctrinal statement is available upon request at the school office.

_____ I fully support the statement as written without mental reservations.

Signature _____

_____ I support the statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature _____

Church Service: Denomination preference _____

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years _____

What church activities are you involved and with what degree regularly?

What other Christian service have you done since becoming a Christian?

What is your attitude toward working with those of other races and those of other denominational beliefs? _____

Are you capable of teaching a Bible class? _____ If yes, what would be your subject preferences?

To what extent should a Christian schoolteacher become involved in Sunday and other weekly ministries of the sponsoring church or the church of which you are a member?

Devotional Life: Describe your routine of personal Bible study and prayer.

What books have you read recently that have helped you spiritually?

D. Professional Qualifications

Please attach photocopies of all your college transcripts. Should you be offered a position, you will be required to submit official copies of your college transcripts for inclusion in your personnel file.

Degrees	Date Received	Issuing Institution

Major(s) _____

Minor(s) _____

Cumulative grade point average BA _____ Graduate work _____
Total _____ units after date of BA degree _____ (1 ___ unit X ___ = _____ unit)

Teaching Experience: Sequentially list your teaching experiences with most recent first.

School's Name	Grades or Subjects	Dates

To what degree are you familiar with various Christian or secular curriculums (i.e., A Beka, Bob Jones, Saxon Math, Shurley English, ACSI, etc.?)

Curriculum preferences:

List any other educational advantages that you have had including opportunities for travel.

List any books or articles that you have read recently that have helped you to grow professionally.

Teaching Credentials: Do you have an ACSI Teaching Certificate?

What level? _____

Expiration date: _____

Do you have a state teaching certificate? _____ Which State? _____

What kind? _____ Valid for _____ yrs.

Endorsement(s) – List semester hours in endorsement area(s).

If you do not hold a certificate, what requirements do you lack? _____

◆ Please attach photocopies of any certificates held.

Christian School Preparation - Have you had any courses in the Christian philosophy of education? If so, where and when?

◆ Attach a typed copy of your personal Christian philosophy of education.

Have you had other courses giving specific training for Christian day schools? _____

Give details -

List any conferences or seminars that you have led or participated in the past.

Describe how teacher evaluation has been helpful to you.

E. Personal Philosophy

◆ On a separate piece of paper, please label and succinctly answer in one or two paragraphs each of the questions below.

1. Why do you wish to teach in a Christian school?
2. What are the main characteristics that distinguish a Christian school from a public school?

3. What do you consider to be the proper classroom atmosphere for learning?
4. What is your philosophy of discipline? Your attitude toward physical punishment?
5. What areas do you feel are your strengths? Weaknesses?
6. What do you believe about the origin of the earth and mankind?
7. Please summarize your Christian/Biblical worldview.
8. Please summarize any additional information that you would like to present regarding your candidacy for this position.

F. Employment History

Please start with your current or most recent employer and work backwards for the past ten years. If necessary, you may make copies of this page or following the same format, use the reverse side.

1. Employer _____ Position _____
 Employment Dates _____
 Address _____
 Supervisor's Name & Phone Number _____
 Reason for leaving _____

2. Employer _____ Position _____
 Employment Dates _____
 Address _____
 Supervisor's Name & Phone Number _____
 Reason for leaving _____

3. Employer _____ Position _____
 Employment Dates _____
 Address _____
 Supervisor's Name & Phone Number _____
 Reason for leaving _____

4. Employer _____ Position _____

Employment Dates _____

Address _____

Supervisor's Name & Phone Number _____

Reason for leaving _____

5. Employer _____ Position _____

Employment Dates _____

Address _____

Supervisor's Name & Phone Number _____

Reason for leaving _____

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names? _____

Have you already signed a contract for next year with any other institution? Yes ___ No ___

G. Personal References

You will need to complete the Reference Release Form that is attached and return it with this application. Do not list family members or relatives for references.

Give three references that are qualified to speak of your spiritual experience and Christian service. List your current pastor first.

Name	Address	Phone	Position
1.			
2.			
3.			

Give three references that are qualified to speak of your professional training and experience. List your current or most recent principal or supervisor first.

Name	School Address	Phone	Position
1.			
2.			
3.			

TEACHER CERTIFICATION POLICY

Initial Certification

Faculty members must be college graduates that are certifiable by ACSI. Initially a Washington State Teacher’s Certificate or a certificate from another state will be accepted.

Required Certifications

A Standard Level, ACSI Certificate in field of service or obtained within 2 years of employment is required. A Washington State Teacher’s Certificate in field of service or equivalent is covered in addition to the ACSI required one.

Certification Policies

1. All teachers who initially do not have an ACSI Standard Certificate must obtain at least Standard Level Certification within their two years of employment as a teacher. (Eighteen Continuing Units of Bible [6 semester hours] and a course in the Christian philosophy of education are required.) ACSI Certification must be maintained in order for employment to continue at Valley Christian School.
2. A Washington State Teacher’s Certificate is covered, in addition to the ACSI Certificate. The teaching certificate must be in the field of assigned teaching responsibilities and kept up to date.

3. If a teacher is teaching outside his/her field of certification an active and documented plan to be certified in the field must be pursued. This plan must be submitted to the school administrator.
4. If ACSI Standard Certification cannot be obtained within the noted time constraints or expires, a written request for extension must be submitted to the administrator. The plan to obtain the required certifications and progress toward certification must be included. Valley Christian School reserves the right to end a teacher's employment if ACSI Certification is not acquired or maintained.
5. Educational administrators must also carry appropriate in-field certifications from ACSI and Washington State or equivalent.



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AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position with Valley Christian School. I authorize Valley Christian School to inquire about my work and personal history and to verify all data given in my application for employment, related papers and my oral review.

I authorize the release and giving of any information requested by Valley Christian School such as employment records, performance reviews and personal references whether such information is favorable or unfavorable to me.

I release any person, organization or company from any and all liability, claims or damages that may directly or indirectly result from the use, disclosure or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

I further waive the right to ever personally view any references given to Valley Christian School.

I further certify that I have carefully read and do understand the above statements.

Applicant's Name (Print) _____

Applicant's Signature _____

Date _____