



**Yearly Screening/Background Check Form for Paid Employees  
and Unpaid Volunteers Working With Minor Children**

Name (Last, First, Middle)

Maiden Name

State ID #:

or DL #:

Date of Birth

Social Security Number (**REQUIRED**)

Gender (please check appropriate box) Male		Female			
Race (please check appropriate box)					
White	Black	American Indian	Asian/Pacific Islander	Hispanic	Other
(for background check purposes only)					

Present Address		
State	Zip Code	No. of Years at This Address
Phone	Email	
Occupation	Work Phone	

*If you have lived at your current address for less than ten (10) years, list all addresses where you have lived during the last 10 years.*

Address _____	City _____	State _____	Zip Code _____	Time Lived There _____
Address _____	City _____	State _____	Zip Code _____	Time Lived There _____
Address _____	City _____	State _____	Zip Code _____	Time Lived There _____

Have you ever been convicted of a crime? Yes                      No

Are there any legal charges pending against you? Yes                      No

Have you ever been arrested for, charged with, under probation for, or convicted of either sexual or physical abuse?

Yes                      No

If yes to any of these, please attach an explanation.

Personal References (3)

Name _____	Address _____	Phone _____
Name _____	Address _____	Phone _____
Name _____	Address _____	Phone _____

**PLEASE SIGN ON REVERSE**

## **WORKER'S STATEMENT**

The information contained in this screening form is correct to the best of my knowledge. I authorize any references to give you any information, including opinions, which they may have regarding my character and fitness for work with minors. Each reference will be asked to submit the name of one person used as a reference. In consideration of the receipt and evaluation of this application by Valley Christian School, I hereby release any individual, church, youth organization, charity, employer, reference or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me or my references in this screening form.

Should my application be accepted, I agree to be bound by the Bylaws and Policies of Valley Christian School and to refrain from unscriptural conduct in the performance of my services on behalf of Valley Christian School.

I further state that I have carefully read the forgoing release and know the contents thereof, and sign this release as my own free act. This is legally binding agreement which I have read and understand.

## **BACKGROUND INVESTIGATION CONSENT**

I, \_\_\_\_\_ (applicant complete name), hereby authorize Valley Christian School and/or its agents to make an independent investigation of my background, references, character, past employment, education, criminal, or police records for the purpose of confirming the information contained on my application and/or obtaining other information, which may be material to my qualifications for employment now, and if applicable, during the tenure of my employment with Valley Christian School.

I release Valley Christian School and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims, or lawsuits in regards to the information obtained from any and all of the above referenced sources used.

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

This signature represents my current legal name and any previously used names are listed below:

Additional Names: